

Name: _____ Period: _____ Cycle: _____

Mr. Callahan's Theology Class Binder Rubric

One of the best ways to do well in school is to stay organized. Without a system of organization, it will be very hard to find your homework or the handouts you want to study from. For each grade cycle:

- Keep everything in your binder in chronological order,
- Make it a habit to date every handout, assignment, quiz, etc. that comes across your desk. I may remind you of the date on some days, but even if I don't, you are always responsible for maintaining a chronologically organized binder.
- Your binder may be graded periodically throughout each grading cycle
- Your binder counts as a **MAJOR** grade if taken up as such.

Your binder will be graded on 5 4 3 2 1

the following requirements: 5 4 3 2 1
Does the front of the binder contain the following items?
1. Binder Rubric
2. Syllabus
3. Bell Schedules and Calendars

Is the binder divided into sections (with tabs) according to unit and content & does it include all of the following for each unit? 5 4 3 2 1
1. Notes
2. Handouts/Readings
3. Assignments
4. Returned Tests/Quizzes
5. Prayers/Composition

Are all notes and in class responses complete and neat? 5 4 3 2 1
All notes should be complete, in chronological order and easy to read and follow.

Are the items the binder in order by date? 5 4 3 2 1
All items in your binder should be dated AND kept in chronological order. (*Binders can be organized in 'front to back' or 'back to front' chronological order.*)

Is anything missing? This includes any: class notes, handouts, or assignments. 5 4 3 2 1
(*If you are absent, see me to obtain missed handouts and assignments, and a classmate for missed notes.*)

Total Points Earned for Binder Check: _____ (out of 25 possible points.)